

Service Certificate

This is to certify that, I _____, S/o, D/o, W/o _____ is working as _____ in the Office of _____, _____ Department, From _____ To _____ (_____ Years and _____ Months).

I certify that the above particulars are true to the best of my Knowledge and if found incorrect, I shall be liable for penal action besides disqualification to the post for which I applied.

Concerned Head of the Office shall attest his/her signature across the photo of the candidate with office seal

Signature of the Candidate

Date:

Mobile No:

FOR OFFICIAL USE ONLY

Certified that Sri/Smt/Kum _____, Son/Daughter/Wife of _____, is working in the Office of _____, _____ Department, as _____ From _____ To _____ (_____ Years and _____ Months).

Post applied for	Length of Service as on date of Notification	Marks awarded	Remarks if any

Further, it is certified that the details furnished above are correct as per office records/pay bills and in case if any discrepancies found in later course of time, I shall be liable for penal action.

This certificate is issued exclusively for the purpose of claiming in- service weightage marks in respect of Village/Ward Secretariat Staff Recruitment Examination-2020.

NB : For conditions related to award of Weightage marks, please refer to respective notification available in Gramasachivalayam.ap.gov.in Website.

Signature of Head of the Office

Name of the Officer:

Designation:

Office Seal:

NB : ID card Xerox copy of Service Certificate issuing authority to be enclosed.

Place.....

Date.....

Complete address and Telephone No. of office

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